

	LIBRARY DISTRICT POLICIES AND PROCEDURES		
	Revision Approval:		Date Approved: 12/19/2018
	POLICY: Animals in the Library	Section 1.01	Page 1

I. PURPOSE

- A. To establish policies for the presence of animals in the library.

II. POLICY

- A. All animals are prohibited from entering Yavapai County Free Library District facilities, with the exception of service animals as allowed under A.R.S. § 11-1024 and as defined by the Americans with Disabilities Act, and animals featured in programs sponsored by the library.
- B. The following animals are not allowed in libraries under any circumstances: animals that pose a direct threat to health or safety of others; animals that fundamentally alter the nature of the library or the goods, services, or activities provided; animals that pose an undue burden on library personnel or patrons; uncontrolled animals when animal's handler is unable or unwilling to take effective action to control the animal; or animals that are not house broken.

III. PROCEDURE

- A. Owners of service animals will indicate that they are working animals and not pets. Terms used may include assistance, service, guide, hearing, or helping animal. Library personnel shall not ask about the owner's disability.
- B. If a service animal enters the library, library personnel shall limit inquiry regarding the animal to the following:
1. Is the animal a service animal required because of a disability?
 2. What work or task has the animal been trained to perform?
- C. A person with a disability may not be asked to remove his or her service animal from the library unless the animal poses a direct threat to health or safety of others; the animal fundamentally alters the nature of the public place or the goods, services, or activities provided; the animal poses an undue burden; the animal is out of control and the animal's handler does not take effective action to control the animal; or the animal is not house broken. If a person with a disability is asked to remove his or her service animal, the library personnel shall give the individual the opportunity to return and obtain goods, services, or accommodations without the service animal.